

Lamppost Decorating Rules

- Please do not reserve a lamppost unless you are certain that your business or organization will be able to decorate your lamppost. Decorations must not exceed 5' wide on each sides of the lamppost.
- Decorations may not protrude or block the sidewalk.
- **In past years, some of the decorations have been very large and have been hard on the grass at the base of the lamppost. Some decorations have caused the grass to die and the county has had to replant new grass as a result. Please be considerate of this issue when designing your decorations. This is supposed to be a lamppost decorating contest, rather than a lamppost and surrounding ground area decorating contest. If we continue to harm the county's lawn, we may not receive permission to continue this wonderful tradition.**
- Poles must be decorated by 5:00 pm on Saturday, November 25th. You may begin decorating as early as the Monday, November 20th.
- Decorations must be a Christmas theme.
- Decorations are to be left up through Christmas and must be removed by January 1st by the contest entrant.
- The lampposts are subject to weather damage and/or vandalism. Keep this in mind when decorating since there will be no reimbursement for loss.
- Lamp posts may not be drilled.
- Chamber committee is authorized to remove any decorations in bad taste.
- An extension cord will be attached to each pole and zip-stripped securely for your use. This is your only source of electricity.
- Please use zip strips to attach decorations to the pole to avoid damage to the pole.
- You may add a small sign with your organization's name or business name as part of your decoration, but large banners may not be affixed to lampposts due to city ordinances.

Judging will be done on Sunday, November 26th. First and Second Place will be decided by our judges, with the public voting for the People's Choice Award. Ballots may be picked up in front of the bandstand during the Christmas Walk. Ballots will be accepted between 12 - 2 p.m., when all ballots must be returned for final judging. Three cash prizes will be awarded. First Place \$250; Second Place \$150 and People's Choice \$100. Winners will be announced at the Official Christmas Tree lighting ceremony, at the corner of Main and Mill Street (on the courthouse square) on Thursday, November 30th 2023, at 6:30 pm.

Entry Fee: \$10 for Chamber Members and Non-Profits, \$15 for all others.

Please complete the Hold Harmless Agreement and mail, with your entry fee to: Waterloo Chamber of Commerce, P.O. Box #1, Waterloo, IL 62298.

Note: There are a total of 25 lampposts available to be decorated and will be assigned on a first come, first served basis. Send in your registration form early to reserve your space. Thanks!

Hold Harmless Agreement & Registration Form

Lamppost Decorating Contest

I hereby release, waive, discharge Monroe County, the City of Waterloo, and the Waterloo Chamber of Commerce and all of their members, staff, and/or employees, and covenant not to sue and hold harmless from any and all liability, claims, costs, and expenses whatsoever arising out of or related to any loss, damage, or injury that may be sustained in the decorating and/or dismantling process of the Christmas decorations on the lampposts located on the property of the Monroe County Courthouse, adjoining the streets of the City of Waterloo. Please note this includes vandalism or weather damage to the decorated pole you have reserved for the decorating contest.

Business/Organization Name

Representative Name

Representative Name

Email Address

Cell Phone Number

Amount Enclosed

Date

Lamppost Choices

1. _____

2. _____

3. _____

(Lampposts are assigned first come, first served. You will be notified of your actual lamppost number.)

Please sign and mail form, along with your entry fee (\$10 for non-profits and Chamber members, \$15 for all others) to Waterloo Chamber of Commerce, P.O. Box #1, Waterloo, IL 62298. (Make check payable to "Waterloo Chamber of Commerce".)